

Maunby, Newby Wiske and South Otterington Parish Council

Minutes of the Parish Council meeting held at 7.00pm on Wednesday 23rd November 2022 at South Otterington Village Hall, South Otterington, Northallerton, North Yorkshire DL7 9HG

Present Councillors: E. Branson-Burke (Chairman) J. Cook, C. Cook, M. Stokes and District Councillor B. Phillips.

Clerk: D. Robson. Three members of the public

Item	Parish Council Minutes	Action
1.	<u>Apologies:</u> S. Bennett, D. Gillson, C. Newton, M. Harland and County Councillor A. Wilkinson.	
2.	<u>Minutes of the Last Meeting</u> Approval of the minutes from the last meeting on 19/10/22 by C. Cook and J. Cook.	
3.	<p><u>Matters Arising from Previous Minutes</u></p> <p>a. Co-opting Mark Stokes as Parish Councillor to Represent Maunby J. Cook proposed co-opting Mark Stokes as a parish councillor to represent Maunby. All councillors agreed and welcomed Mark.</p> <p>b. AJ1 Road safety Signs/Living Wall The clerk and chairman have made a start at looking at the software to determine how to download the data. They are arranging to meet with I. Glover to download the software as he has the dongle and knowledge to do it. The head mistress at the school has agreed for the living wall to be sited within the school grounds providing that it is at no cost to the school. The council decided that the area will be reverted back into car parking. Clerk to liaise with the school to relocate the wall.</p> <p>c. Parish Defibrillators -Checks and Relocation of Newby Wiske Defib The defib will be relocated next to lamppost 7 in Newby Wiske which is on the opposite side of the road to its current location at ‘The School House’ going towards Newby Wiske Hall. The council have applied for funding from Cllr A Wilkinson’s Locality Budget to cover the full cost. Nick Tart has kindly agreed to remove the defib and HDC will install it. Clerk to ask K Bowe for contact details of the new owners of ‘The School House’.</p> <p>d. Action plans – update Action plans are still on going. D Gillson is not present at the meeting so cannot update the council on his progress. The council continues to make progress in investigating matters to form the action plans.</p> <p>e. Village Notice Boards The four notice boards and jubilee plaques (that fit on each notice board) were ordered in April and paid for in May 2022. The notice boards were delivery and have all been installed however we are still waiting for delivery of the jubilee plaques. The former vice chairman (who placed the order) has continued to chase this matter up with the company but they will not communicate with him either by email or by returning his phone calls. Each plaque cost £199. (Two members of the public arrived at the meeting)</p> <p>Clerk to take the lead and pursue the missing items from the order. If the company can no longer fulfil the order the parish is happy to receive a refund for the full price of the</p>	

	plaques.	
4.	<p><u>Correspondence for consideration</u></p> <p>a. Parish Council Police report The police report was circulated to the councillors. The chairman read out the main points and informed the councillors that he had heard of an elderly lady getting scammed when signing for a delivery of some chocolates.</p> <p>b. Area2 Parish Workshop Deborah Flowers at Area2 held some sessions for parish councillors to help them better understand how to use and report matters to Highways.</p>	
5.	<p><u>Miscellaneous Correspondence for noting</u> –</p> <p>a. Damage to Tree Roots at Newby Wiske Hall The parish council have received complaints from a couple of residents of Newby Wiske as they believe some of the trees and tree roots are getting damaged while work is progressing at the PGL site. They provided photos to support their concern.</p> <p>Clerk to contact HDC expressing the residents’ views.</p> <p>(Councillors B. Phillips arrived)</p>	
6.	<p><u>Planning Matters – New Planning Applications</u></p> <p>a. Construction of 3no. residential dwellings and associated works. OS Field 7434 South Otterington, North Yorkshire. Ref: 22/02364/FUL The council have objected to this application raising concerns over the location of the entrance access road and where traffic would join the A167.</p> <p>b. Application to demolish existing cement block outbuilding and replace with red brick and pantile. 1 Flagstaff Green Lane, Maunby, Thirsk. Ref: 22/02398/FUL The councilors discussed the application and do not have any concerns or objections. Clerk to reply to HDC expressing the council’s decision not to object to this application.</p> <p>c. Proposed application to build 40 new houses on Peggy’s Field. Consultation meeting for parish councillors planned for tomorrow night. This matter was discussed and the two members of the public raised questions about the proposed application. A meeting between the parish council and the architect, planning consultant and developer is scheduled for Thursday 24th November. A formal application has not yet been received.</p> <p>(Two members of the public left)</p>	
7.	<p><u>Planning Matters – Granted</u> –</p> <p>a. Alterations and Extensions to Existing Dwellinghouse and Construction of Detached Domestic Garage. Raine House, Maunby, Thirsk. Ref: 22/02028/FUL</p> <p>b. Construction of One Dwellinghouse, Raine House, Maunby, Thirsk. Ref: 22/02029/FUL</p>	
8.	<u>Planning Matters – Refused</u> - none	
9.	<u>Planning Matters arising from previous minutes</u> - none	
10.	<p><u>Financial Matters</u></p> <p>Money in bank as of 01/11/2022- £12,451.78</p>	

a. Approval of Expenses -

Approval of clerk's salary pay increase from £10.21 to £11.21 per hour as instructed by NALC. Back pay from 1st April 2022. Total backpay £70.
Proposed idea to discontinue paying the clerk £20 expenses every three months and introduce paying expenses as they occur.

Introducing a hospitality budget to cover costs such as tea/coffee and biscuits as necessary.

b. Payment of Accounts

Cheques to pay:

CE & CM Walker Grass cutting for October. (Invoices 22360,22361,22362)	£146.40
Clerk's Salary (Nov pay £112.10 plus £70 back pay)	£182.10
Treescape	£2310.00 incl £385 VAT

Councillors approved expenses and payments.

One councillor raised the issue of new house builds and infrastructure levy.
Clerk will contact HDC for clarification.

b. Bank Mandate

It would appear that the bank has the previous clerk named as the authorised person, until it is changed the current council is unable to update the bank mandate and change the contact's name and address. The chairman has spoken to the bank and they require the named clerk to submit the new instruction. The parish council wish to name the present clerk, Deborah Robson-Booth and her address as the new contact in addition they wish to add the following councillors as authorised to sign a cheque: Eric Branson-Burke (chairman) Martin Harland (vice chairman) Sarah Bennett, David Gillson, Mark Stokes and Christopher Cook.

Clerk to provide personal relevant details of new councillors to the previous clerk to enable her to update the mandate.

c. Precept – Deadline 31st December 2022 to Notify HDC of Decision

The councillors discussed the precept and agreed to keep it at the same amount. £6,800.

Clerk to inform HDC before the deadline.

Any Other Business requiring urgent consideration

11.

a. Permission to Plant an All-Year-Round Tree at Maunby

One member of the public asked the question if they would be allowed to plant an all-year-round Christmas tree on the green at Maunby, near the boulders, where the Horse Chestnut fell down. M. Stokes advised that if we choose a suitable tree for height and growth it will require very little care once planted. They will choose the tree together.

b. Heating Grants

One councillor wanted to make others aware of various heating grants that are available for residents that meet the criteria. Details can be found on HDC website.

c. County Councillor A Wilkinson PC November 2022 Update (circulated to councillors but not read out at the meeting)

Please see the link below for the cost-of-living support - NYCC website.
[Cost of living support | North Yorkshire County Council.](#)

Recycle old Medical Equipment

A new initiative for recycling medical equipment which has been launched by

Yorwaste and NYCC's equipment provider. Medical Equipment bins have been placed at Household recycling centre across the county. Find out more here: [Recycle week | Intranet: North Yorkshire County Council](#)

We are writing to invite parish and town councils and parish meetings to attend our third online briefing to update you further on the transition to North Yorkshire Council, the new unitary council for North Yorkshire from April 2023.

As well as updating you on the progress being made to establish the unitary council there will be specific updates on:

- Consultation on proposed Parish Charter
- Double devolution pilot
- Community Networks
- Parish precepts and Council Tax base

To help accommodate everyone there will be two identical briefings and you can attend either session using the following links:

- [evening briefing – Monday 28 November 2022 - 6pm to 7:30pm](#)
- [morning briefing – Wednesday 30 November 2022 - 10:30am to midday](#)

Both briefings can also be accessed directly from www.northyorks.gov.uk/ptc.

Advance booking is not required. The briefings are open to all parish and town councillors and parish clerks.

Following these sessions, we will share a copy of the presentation and responses to frequently asked questions at www.northyorks.gov.uk/ptc. We will also continue to circulate a regular update on transition to keep you informed as this work progresses.

A number of parish and town councils and parish meetings attended our all-partner webinar on 5 October. If you weren't able to attend, the webinar was videoed and you can watch it at www.northyorks.gov.uk/all-partner-webinar. Finally, we have had feedback from previous webinars that some of you have missed the opportunity to interact directly with officers and ask your questions in person. We hold our virtual meetings via Teams Live in order to accommodate the high numbers of people wishing to attend, so we have no flexibility over the format. However, we are working with colleagues to hold an in person drop-in parish liaison event in each district/borough in North Yorkshire in the New Year. This will provide the opportunity for parish and town councillors and parish clerks to come and speak to senior officers direct.

Next meeting 7.00pm on Wednesday 18th January 2023 at South Otterington village hall, South Otterington, Northallerton, North Yorkshire DL7 9HG

Chairman Signature..... Date.....