

## *Maunby, Newby Wiske and South Otterington Parish Council*

Minutes of the Parish Council meeting held at 7.00pm on Wednesday 15<sup>th</sup> February 2023 at South Otterington Village Hall, South Otterington, Northallerton, North Yorkshire DL7 9HG

**Present:** Councillors: C. Newton, D. Gillson, C. Cook, M. Stokes.  
Clerk: D. Robson-Booth. two members of the public

| Item | <b>Parish Council Minutes</b>  | Action |
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| 1.   | <p><b><u>Apologies:</u></b> S. Bennett, County Councillor A. Wilkinson, J Cook and E. Branson-Burke.</p> <p>C. Cook chaired the meeting due to the chairman sending his apologies.</p>   |        |
| 2.   | <p><b><u>Minutes of Last Meeting</u></b></p> <p>Approval of minutes of the meeting on 23/11/22 by M. Stokes and C. Cook.<br/>Approval of minutes of the meeting on 11/01/23 by D. Gillson and C. Newton.</p>   |        |
| 3.   | <p><b><u>Matters arising from previous minutes</u></b></p> <p style="padding-left: 20px;"><b>a. VAS Signs</b></p> <p>K. Bowe, I. Glover, chairman and clerk have downloaded the data from the VAS signs located at Newby Wiske and North A167 entering South Otterington. There was a lot of data and information available including a break down of traffic numbers shown by the day of the week.</p> <p>As the council becomes more familiar with the system it will be easier to do. Going forward the council will try and be consistent by downloading the data on the 9<sup>th</sup> of the month.</p> <p>K. Bowe kindly installed the bracket on the post outside Walker’s Garage (middle of SO) to allow the VAS sign to collect data showing the speed of traffic travelling through the heart of the village.</p> <p>The VAS sign North A167 will be turned around to monitor traffic exiting South Otterington.</p> <p style="padding-left: 20px;"><b>b. Future of the Living Wall</b></p> <p>The councillors decided to remove the living wall as it has become too much work to water during the flowering season. K. Bowe kindly volunteered to take it down with the help of the parish councillors.</p> <p style="padding-left: 20px;"><b>c. Action Plans</b></p> <p>No action taken, put on the agenda for the meeting next month.</p> |        |
| 4.   | <p><b><u>Correspondence for consideration</u></b></p> <p style="padding-left: 20px;"><b>a. Parish Council Police report – 1<sup>st</sup> January – 31<sup>st</sup> January 2023</b></p> <p>The report was received and circulated to the councillors. The report revealed one act of theft and news of a community action day for residents of Northallerton to help make the town an even better place to live. They are also urging residents to share their views, which will help shape how services are delivered in the town and surrounding area over the next 12 months. The report does not state the date this event will take place.</p> <p style="padding-left: 20px;"><b>b. PLANNED ROAD CLOSURE NOTIFICATION - SW-37904-Station Road, South Otterington</b></p> <p><b>The Closure will be in place for a period of 3 days between 4th April 2023 and 6th</b></p>   |        |

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|  | <p><b>April 2023 to allow for Yorkshire Water works to renew pressure sustaining valve.</b><br/> After receiving notice of the road closure, there was a lot of concern over the detour route which suggested traffic would be routed using the small layby accessing the dwellings on the green opposite the pub in South Otterington. The clerk challenged NYCC who explained it was a mistake on their part and the detour route will not use this layby.</p> <p><b>c. Resignation of Martin Harland – Able to Co-Opt a Parish Councillor</b><br/> The clerk informed HDC and displayed the notices around the villages. Nobody has come forward for the role so the parish council are free to Co-Opt a suitable candidate. The parish council thank Martin for his time served on the parish council.</p> <p><b>5. <u>Miscellaneous Correspondence for noting –</u></b></p> <p><b>a. Property Build Proposal at Parlour’s (A167 crossroads) introduced by Charlotte Nicholson</b><br/> Charlotte attended the meeting to introduce the proposal of three self-build bungalows located on land north of Corner House in South Otterington. (Not at Parlour’s as assumed) The build is located away from the flood zone and will have entrances accessed by Stainthorpe road. Charlotte provided plans for the councillors to keep for reference and advised the planning application should be received in approx. one month’s time. In the meantime, we have her contact details should the councillors have any further questions.</p> <p style="text-align: center;">(Charlotte Nicholson left the meeting)</p> <p><b>b. Concerns about the Postal Service in Newby Wiske</b><br/> A resident in Newby Wiske contacted the parish council wanting advice on where to complain about the service provided by Royal Mail. Their concerns were regarding Royal Mail not delivering every day and taking too long to receive mail.</p> <p>The council agreed that the clerk should reply advising him to raise the issued himself directly with the postal service.</p> <p><b>c. Draft Parish Council Consultation Paper &amp; Drop-in Session Held at Stone Cross</b><br/> The chairman attended the drop-in session and is reading through the consultation paper.</p> <p>Put on the agenda for the meeting next month</p> <p><b>6. <u>Planning Matters – New Planning Applications</u></b></p> <p><b>a. Demolition of existing double garage and construction of new triple garage with first floor one bed ancillary living accommodation. Elm Tree House, North Otterington, Northallerton, North Yorkshire. Ref: 23/00030/FUL</b></p> <p>The councilors discussed the application and did not raise any objections. The property stands alone with Wellfield House as their nearest neighbour. Wellfield House were notified of the application as the clerk personally delivered the notification due to Royal mail delivering it to the clerk’s address.</p> <p>Clerk to reply to HDC.</p> <p><b>7. <u>Planning Matters – Granted –</u></b></p> <p><b>a. Single storey rear conservatory, Arncliffe, South Otterington, Northallerton, North Yorkshire. Ref: 22/02809/FUL</b></p> <p><b>8. <u>Planning Matters – Refused</u></b></p> |  |
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| <p>9.</p> <p>10.</p> <p>11.</p>               | <p><b><u>Planning Matters arising from previous minutes -</u></b></p> <p><b><u>Financial Matters</u></b></p> <p><b>Money in bank as of 01/02/2023- £15,284.45 (including £5,860.86 Infrastructure)</b></p> <p><b>a. <u>Payment of accounts</u></b></p> <p>Cheques to pay:<br/> Clerks Salary                    £112.10</p> <p>Councillors approved the cost.</p> <p>(C. Newton and member of the public left the meeting)</p> <p><b>b. <u>Money received</u></b></p> <table border="0"> <tr> <td>CIL Contribution</td> <td style="text-align: right;">£5,860.86</td> </tr> <tr> <td>Locality Budget (Relocating NW Defibrillator)</td> <td style="text-align: right;">£510.00</td> </tr> </table> <p>The grant for relocating the defibrillator at Newby Wiske was received and we are still waiting for a date from HDC to install it.</p> <p><b>c. <u>Bank Mandate</u></b></p> <p>The bank mandate cannot be updated until the November meeting minutes are approved and signed by the chairman. As the councillors have approved the minutes the clerk can arrange for the chairman to sign them and supply the previous clerk with the updated information.</p> <p><b>d. <u>Walker Grass Cutting Increase</u></b></p> <p>The councillors discussed the proposed 9% increase per cut from Walkers. Going forward monthly fee will be an extra £13.20 per cut. They agreed that Walkers provide good service and they are happy for Walkers to continue to cut the parish grass.</p> <p>Clerk to contact Walkers to approve the quotes.</p> <p><b><u>Any Other Business requiring urgent consideration</u></b></p> <p><b>a. <u>Consider the Purchase of a Parish Mobile Phone</u></b></p> <p>E Branson-Burke put this item on the agenda as it is necessary to use a mobile phone to download the data for the VAS signs. The councillors agreed it would be more appropriate for D. Gillson to access the information as his experience is with data analysts.</p> <p><b>E. <u>Training Courses for Councillors and Clerk</u></b></p> <p>The chairman wanted to discuss this so in his absence it should be added to the agenda for the meeting next month.</p> <p><b>F. <u>Maunby Gulley's and Drainage</u></b></p> <p>The residents of Maunby thank the parish council for referring their concerns of the village blocked gulley and drains to Highways for investigation. Highways have added the issue to their job list.</p> <p><b>Next meeting 7.00pm on Wednesday 22<sup>nd</sup> March 2023 at South Otterington village hall, South Otterington, Northallerton, North Yorkshire DL7 9HG</b></p> <p><b>Chairman Signature..... Date.....</b></p> | CIL Contribution | £5,860.86 | Locality Budget (Relocating NW Defibrillator) | £510.00 |  |
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