

## ***Maunby, Newby Wiske and South Otterington Parish Council***

Minutes of the Parish Council meeting held at 7.00pm on Wednesday 22<sup>nd</sup> June 2022 at South Otterington Village Hall, South Otterington, Northallerton, North Yorkshire DL7 9HG

**Present Councillors:** E. Branson-Burke (Chairman), M. Harland (Vice Chairman), C. Newton, D. Gillson, J. Cook and District Councillor B. Phillips.

**Clerk:** D. Robson. No members of the public

Item	<b>Parish Council Minutes</b>	Action
1.	<b><u>Apologies:</u></b> County Councillor A. Wilkinson and Sarah Bennet	
2.	<b><u>Minutes of Last Meeting</u></b>  Approval of minutes of last meeting on 19/05/22 by M. Harland and E. Branson-Burke.	
3.	<b><u>Matters arising from previous minutes</u></b>  <b>a. Co-Opting New Parish Councillors</b> The chairman has successfully Co-Opted three new councillors, David Gillson who attended his first meeting tonight. Jo Cook and Sarah Bennett were Co-Opted at this meeting. Cllr J. Cook completed the Declaration of Acceptance form witnessed by the clerk.  <b>b. AJ1 Safety VAS Signs</b> The clerk and I. Glover still need to meet up and download the software from the VAS signs. Cllr J. Cook suggested putting a plan in place to relocate the VAS signs at the required interval and to ensure they have new batteries as necessary.  Going forward, any future projects that are put forward to the PC should also have an action plan attached to them that is SMART. This will allow the PC to look at the viability of the project in the initial stages, but also in the longer-term and show clarity for those who will be responsible. Clerk to send an excel spreadsheet to Cllr J. Cook so she can provide a template for the PC to create action plans. Put on the agenda for the meeting next month.  <b>c. Rejuvenation of Living Wall and Installation of Jubilee Plaque</b> Cllr M. Harland and Cllr C. Newton along with Romanby Scouts replaced the plants with summer bedding plants. The councillors agreed it made a big improvement to the wall. Cllr M. Harland continues to water the plants with a watering can. A plaque was purchased and displayed that referenced the scout's involvement and the Platinum Jubilee.  Cllr J. Cook was disappointed that the school has not taken on the responsibility of looking after the Living Wall, especially as the school's involvement was a big part of the AJ1 project. The councillors admit that maintaining the wall through summer is quite a task and considered the possibility of returning the area to grass or replacing with a rockery, a tree or shrubs, something that doesn't require as much looking after. Clerk to put on the agenda for the meeting next month.  <b>d. Maunby Defibrillator</b> The defibrillator has been successfully relocated next to the notice board in Maunby village. The parish council is expecting an invoice for the work. Clerk to chase up the invoice if necessary.  <b>e. Newby Wiske Defibrillator</b> Cllr B. Philips explained that the defibrillators sited in villages require power to charge	

the batteries. Northallerton Estate Agency confirmed there is still electrical power supplying the defibrillator.  
Cllr J. Cook suggested putting a plan in place to ensure that all village defibrillators are checked at regular intervals, checking for vandalism and arranging to start the machine to ensure they do work. This check would have to be pre planned to avoid an ambulance being despatched.

(Cllr D. Gillson arrived at the meeting)

Neil Jackson is working with HDC to relocate the defibrillator to the lamppost near the Old Post Office to ensure it will have an independent power supply.  
Clerk to put on the agenda for the meeting next month.

**f. Mark Knowles Memorial Seat**

K. Bowe advised Mrs Knowles to contact the parish clerk when she has taken delivery of the seat. The council instructed the clerk to approach Mrs Knowles to get her thoughts on what timescale she and her family wish to proceed with siting the memorial seat.

**g. Approval of Documents for the PC to Adopt (Code of Conduct and Council Standards)**

The clerk has produced documents Code of Conduct and Council Standards for the parish council to adhere to and adopt. The councillors had the documents prior to the meeting and the councillors approved the documents.

The chairman advised and encouraged all parish councillors, especially the new councillors to look at the YLCA training to enhance their knowledge. The chairman discussed the possibility of the clerk enrolling on the training course Cilca; however, at this time, no details of the course are known.

**4. Correspondence for consideration**

**a. Parish Council Police report**

The clerk requested the police report but unfortunately our POSO officer did not send it. The chairman informed the council that he attended the Crime and Commissioner virtual zoom meeting, which he enjoyed and encouraged the other councillors to attend, if they are able.

**b. Nominating two Parish Councillors as YLCA Representatives**

Put on the agenda for next months meeting as there is not a full council present.

**c. Ongoing Upkeep of Village Footpaths, Village Greens Tree Pruning (Issues Raised by Several Residents)**

The footpath along 'Robin Hill' in Little Otterington has become overgrown. K. Bowe has started to trim the hedges to make it more accessible. The councillors recalled the Duke of Edinburg Award candidates tidied it up last year.

The chairman is concerned that some of the parish trees on Little Otterington green were planted too close to nearby properties.

The chairman will seek advice from a local tree specialist, Ben Rennison. Ben has previously done work for the parish council.

Cllr J. Cook suggested putting a plan in place to ensure the footpath is kept tidy during the growing season.

Put on the agenda for the meeting next month.

**5. Miscellaneous Correspondence for noting**

**a. Maunby Methodist Church**

The parish council has received a request to consider purchasing the Methodist church as a community asset however a councillor is under the impression that the church has a sale agreed and is 'under offer' to a local buyer.

The clerk has already sent an email to the church owners to assess the current situation of the church.

**6. Planning Matters – New Planning Applications**

	<p>a. <b>Works to trees in a Conservation Area. Aubrey House, Newby Wiske, Northallerton, North Yorkshire. Judith Thornber. Ref: 22/01283/CAT</b> Clerk to inform HDC that the councillors do not have any objections.</p> <p>7. <b><u>Planning Matters – Granted –</u></b></p> <p>a. <b>Listed Building Consent for the installation of drylining on walls in Building 8 within the curtilage of Newby Hall (additional sectional plan received 05.05.2022). Newby Wiske Hall, Newby Wiske, Northallerton. Mr Ashley Batty. Ref: 22/00646/LBC</b></p> <p>b. <b>Construction of an entrance porch. Stidyford, South Otterington, Northallerton. Mrs M Harker. 22/00928/FUL</b></p> <p>The parish councillors do not have any objections to these applications. Cllr B. Phillips informed the council that PGL at Newby Hall have been served an enforcement notice over breaches of condition related to working times.</p> <p>8. <b><u>Planning Matters – Refused</u></b></p> <p>9. <b><u>Planning Matters arising from previous minutes -</u></b></p> <p>10. <b><u>Financial Matters</u></b></p> <p><b>Money in bank as of 01/06/2022- £11,635.96</b></p> <p>a. <b><u>Payment of accounts</u></b> Cheques to pay: YLCA Training competed on 26<sup>th</sup> May 2022 £25.00 CE &amp; CM Walker Grass cutting for May £273.60 (including £45.60 VAT) Clerk Salary £122.10 (including £20 expenses) RGPS (K. Bowe) Sign for Living Wall £30.00 (including £5 VAT) Maunby Defibrillator- put on agenda for next month</p> <p>b. <b><u>Money received</u></b> Way Leave £3.45</p> <p>11. <b><u>Any Other Business requiring urgent consideration</u></b></p> <p>a. <b><u>Update Received by Cllr A. Wilkinson</u></b> The chairman read out an email received by Cllr A. Wilkinson. Please find attached an invitation that has gone to parish and town councils and parish meetings inviting them to a briefing on LGR. Evening briefing – Thursday 23 June 2022, 7:00pm to 8:30pm · morning briefing – Thursday 30 June 2022, 11.00am to 12:30pm</p> <p><u>Highway’s response re. Scott’s Row.</u> Thank you for your email regarding Scotts Row in South Otterington. Scotts Row has been identified as being suitable for a scheme to improve its condition in our forward programme, however due to current budget constraints I’m afraid that it does not have a funding allocation. Until such a time that funding can be identified our highways officer will continue to inspect the road against our planned schedule and organise repairs for any defects that meet our intervention criteria. I then asked for further clarity. Having reviewed the list of roads suitable for an improvement scheme, for its category (4b) Scotts Row sits 46<sup>th</sup> in Area 2 and 414<sup>th</sup> across the county. I understand that we have already sought to raise its position and this is reflected in its current ranking. As a category 4b road it is inspected annually; this was last carried out on 17 March 2022 and no actionable defects were recorded. We have asked our Highway Officer to carry out an ad-hoc inspection and will update you of the results. I am sorry it is not the response you had hoped for.</p> <p><b><u>NY Highways test machine designed to speed up pothole repairs</u></b> A sophisticated machine that can repair potholes and other road damage in a matter of minutes is being evaluated by North Yorkshire’s highways engineers.</p>	
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Staff are now trailing a new machine that allows the operator to make effective repairs to potholes and other damage to carriageway surfaces quickly and safely. It is now undergoing evaluation on roads in the Hambleton district. The JCB Pothole Pro is said to be able to repair a typical pothole more quickly than using conventional methods, while providing a permanent repair.

It has different heads, which can plane off areas of road surface, chop out sections of carriageway and clear up debris when the repair is complete, providing options to deal with different types of repairs.

**New council set to cut chief officer costs by over £1 million a year**

Councillors have agreed to begin the recruitment process for job of chief executive of the new single council for North Yorkshire. This signals the start of the next phase of the formation of the new council, following the election of 90 councillors to 89 new divisions earlier last month.

**Recycling small electricals can make a big difference**

UK households are hiding an astonishing 527 million unwanted electricals. If all these items were recycled, it would cut as much CO2 as taking 1.3 million cars off the road!

That's why this June we're running a campaign that aims to reduce the number of small electrical items like hairdryers, kettles and electric toothbrushes being thrown in the bin or hidden away at home. As well as being able to take items to your local Household Waste Recycle Centre, the North Yorkshire Rotters will also be collecting small electricals and giving away battery tubs at market day events throughout June. You can even drop off your broken and unwanted small electricals at 20 participating libraries until 8 July. Remember, anything with a plug, battery or cable can be recycled!

**Household Support Fund**

A second phase of the Household Support Fund was announced by the Government at the end of March this year. The Household Support Fund has been set up to help people who are struggling with the increase in living costs and feeling the financial pressure of paying their bills. People who meet the updated Household Support Fund eligibility criteria for North Yorkshire will get a one-off payment in supermarket e-vouchers to help pay for food and other essentials over the coming months. For this second phase of the Household Support Fund, the eligibility criteria have been extended so that we can help more people across North Yorkshire including around 9,000 pensioners, 8,000 families and just over 7,000 working age people without children. People who are eligible will receive a letter by 13 July with information about how to claim and use the e-voucher. You'll find more information, including other sources of support such as the North Yorkshire Local Assistance Fund and Warm and Well, at [www.northyorks.gov.uk/householdsupportfund](http://www.northyorks.gov.uk/householdsupportfund)

**Could you foster with us?**

At Fostering North Yorkshire, we work together with you to see what type of fostering would best suit your lifestyle and family circumstances, there is no one size fits all approach! There are of course some criteria to meet but most importantly we look for people that are passionate and dedicated to supporting the young people of North Yorkshire to achieve their potential <http://nyccintranet.northyorks.gov.uk/news/could-you-foster-us>

**b. Bank Mandate**

After the elections there is only one councillor that is able to sign parish cheques. The councillors agreed to add two more councillors and the clerk to the bank mandate. The councillors discussed reducing the number of signatures required to sign a cheque from three to two. Clerk to action.

**Next meeting 7.00pm on Wednesday 20<sup>th</sup> July 2022 at South Otterington village hall, South Otterington, Northallerton, North Yorkshire DL7 9HG**

**Chairman Signature..... Date.....**