

Maunby, Newby Wiske and South Otterington Parish Council

Minutes of the Parish Council meeting held at 7.30pm on Thursday 19th May 2022 at South Otterington Village Hall, South Otterington, Northallerton, North Yorkshire DL7 9HG

Present: Councillors: E. Branson-Burke, (Chairman), M. Harland, (Vice Chairman), C. Newton, District Councillor B. Phillips and County Councillor A. Wilkinson.

Clerk: D. Robson. Two Members of the public

Item	Annual Parish Council Minutes	Action
1.	<p><u>Election of Chairman</u> Cllr M. Harland and Cllr C. Newton both nominated Eric Branson-Burke as Chairman and he accepted the role. Martin Harland was nominated and voted in as Vice Chair, he also accepted the role. The newly appointed Chairman took charge of the meeting and thanked the previous Chairman and Vice Chair for all their past work. He also welcomed County Councillor A. Wilkinson to her first meeting.</p>	
2.	<p><u>Signing the Declaration of Acceptance of Office</u> The councillors signed their forms which were witnessed by the clerk. The clerk will retain the forms.</p>	
3.	<p><u>Apologies</u> - None</p>	
4.	<p><u>Minutes of Last Meeting</u> Approval of the minutes of the last meeting on 21/04/22 by M. Harland and E. Branson-Burke.</p>	
5.	<p><u>Matters arising from previous minutes</u></p> <p style="padding-left: 40px;">a. VAS Signs, Maintenance and Uploading Data from Software The VAS sign at Newby Wiske is going to be relocated. The previous chairman and vice chairman, Iain Glover and Keith Bowe are happy to change the batteries, relocate signs and going forward show the new chairman how to manage the VAS signs.</p> <p>Outstanding action is to download software to view data collected.</p> <p style="padding-left: 40px;">b. Relocating Maunby's Defibrillator Everything is in order to go ahead we are just waiting for HDC to fit posts near the notice board. School House, the property supplying Newby Wiske's defibrillator is empty and up for sale. It would be better to relocate to somewhere with independent power, possibly next to the village notice board if there is a lamp post close by. Cllr B Phillips will look into it, check with Northallerton Estate Agents.</p> <p style="padding-left: 40px;">c. Restructure of Local Council Update by Cllr Annabel Wilkinson Cllr Wilkinson advised to check on the NYCC website to keep up to date with progress and news. The council have a year of transition before the new council takes control on 1st April 2023 and will be named North Yorkshire Council (NYC). There should be no disruption to the service provided by the council. It will be made up of 90 councillors with 89 divisions.</p> <p>There is a vast amount of work being undertaken as the council have 16 work streams and many work areas within that.</p> <p>Going forward, Cllr A Wilkinson will send monthly updates via email and send her apologies when she cannot attend the meeting.</p> <p>A member of the public enquired if the new council will honour ongoing breach of conditions issues. Cllr Wilkinson advised the service will continue as normal with no</p>	

disruption. The member of the public informed the council that Newby Wiske residents feel in the dark about PGL. They are still issues with big wagons entering the site before 8am. The only information they are receiving says 'enquiry being logged'. The member of the public will continue to communicate with HDC over this planning matter.

6. Correspondence for consideration

a. Parish Council Police Report (Missed out and discussed after Planning)

The report revealed a number of scams happening locally at the moment. The chairman read out the main points.

The councillors discussed their own experiences of crime. K. Bowe had £81 taken from his bank card after renewing his driving licence on the DVLA website. He is unsure how they got his card details. Cllr A Wilkinson advised he could contact trading standards and banks could be held accountable. The chairman experienced criminals pretending to be solicitors and estate agents, displaying the same phone number when he bought a house.

b. Nominating two Parish Councillors as YLCA Representatives – Not discussed, put on agenda for the next meeting

7. Miscellaneous Correspondence for noting

a. Vikki Hughs -Request to Plant a Jubilee Tree in Maunby

The council received a request by Vikki asking for permission to plant a Jubilee tree, she later withdrew, as this is now the end of the tree planting season. Along with a group of villagers they will decide on a location and look to plant in November. Vikki seemed to be a person with ideas so the chairman will approach her to become a parish councillor.

b. Co-Opting New Parish Councillors

The councillors agreed to co-opt David Gillson. He was not able to attend this meeting but the chairman will drop off the form for him to fill in and return to HDC.

The councillors discussed the possibility of changing the day and time of the meeting following feedback from existing parish councillors and possible candidates.

8. Planning Matters – New Planning Applications

a. Construction of an Entrance Porch. Stidyford, South Otterington, Northallerton, North Yorkshire. Mrs M Harker. 22/00928/FUL

No objections, clerk to reply to HDC.

b. Listed Building Consent for the installation of drylining on walls in Building 8 within the curtilage of Newby Wiske Hall. Newby Wiske, Northallerton, North Yorkshire. Mr Ashley Batty. Ref: 22/00646/LBC

c. Listed Building Consent for the internal variations and additions to Building 1 and drylining of the walls of Building 7. PGL Travel Limited, Newby Wiske Hall, Newby Wiske, Northallerton, Ashley Batty. Ref: 22/00867/LBC

The councilors are satisfied that these applications will be completed properly as set out by conditions. Clerk to reply to HDC

d. Alterations to the outbuildings to create two studio spaces, log store, first-floor storage and to re-instate a glasshouse on the foundations of the original heated greenhouse. The Rectory, South Otterington, Northallerton. Mr & Mrs Walker. Ref: 22/00748/FUL

e. Listed Building Consent for alterations to the outbuildings to create two studio spaces, log store, first-floor storage and to re-instate a glasshouse on the foundations of the original heated greenhouse. The Rectory, South Otterington, Northallerton, Mr & Mrs Walker. Ref: 22/00933/LBC

No objections, clerk to reply to HDC.

(Cllr A Wilkinson left the meeting)

9. Planning Matters – Granted –

a. Application for the construction of all-weather seating area for outdoor learning. South Otterington Church of England VC Primary School. Mrs Kirsty Weston. Ref: 22/00490/FUL

	<p>No objections</p> <p>b. Outline application with all matters reserved except access, for the demolition of existing garage and outbuildings and residential development of four dwellings (as amended – revised application documents received on 31.03.2022) Porch House, South Otterington, Northallerton. Mr & Mrs Nasby. Ref: 21/03043/OUT</p> <p>The parish council did object to this application and advised HDC of their comments and concerns, mainly the lack of affordable housing. The application was granted.</p> <p>10. <u>Planning Matters – Refused</u> - None</p> <p>11. <u>Planning Matters arising from previous minutes</u> - None</p> <p>12. <u>Financial Matters</u></p> <p>Money in bank as of 29/04/2022- £17,151.11</p> <p>a. <u>Payment of accounts</u></p> <p>Unpresented Cheques Noticeboards Direct £5,011.20 (company advised they are late cashing cheque but have successfully received payment)</p> <p>Cheques to pay: Walkers Grass Cutting £292.80 Clerk Salary £102.10 Ian Smithson (Annual Audit) £112.50 The council approved and signed cheques.</p> <p>b. <u>Money received</u></p> <p>Precept 2022/23 £3,400 VAT Refund £632.63 – expected</p> <p>c. <u>Audit (Internal Audit Report 2021/22)</u></p> <p>The chairman read out the audit report and Cllr C Newton and Cllr M Harland approved it. The report will be published on the North Yorkshire Data website.</p> <p>13. <u>Any Other Business requiring urgent consideration</u></p> <p>a. <u>Updating Bank Mandate</u></p> <p>As the council members have changed after the election, it is necessary to add councillors to the bank mandate. At present three signatures are required for signing cheques. The clerk has enquired in branch and was told to do it online. Put on the agenda for the next meeting.</p> <p>b. <u>Living Wall (Part of the AJ1 Road Safety Scheme)</u></p> <p>Cllr C Newton advised the council that the living wall was dying and the plants could do with replacing. The school did not take ownership of the wall as originally agreed. The former parish chairman watered the plants regularly. The water system worked well last year.</p> <p>The councillors decided to replace the dying plants with bedding plants over the summer. The cost was approved and will come out of the money left over from Cllr B Baker’s fund towards the road safety scheme.</p> <p>Next meeting at South Otterington village hall, South Otterington, Northallerton, North Yorkshire DL7 9HG. Time and date TBC as the council are considering changing it.</p> <p>Chairman Signature..... Date.....</p>	
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